



**Secretary
Ashton Calvert**

**Deputy Secretary
David J Ritchie**

**Deputy Secretary
Peter Grey**

**Deputy Secretary and
Ambassador for APEC
Pamela Fayle (*)**

**Deputy Secretary
Alan Thomas**

**DIPLOMATIC SECURITY, PROPERTY
& INFORMATION MANAGEMENT
DIVISION (DID)**

First Assistant Secretary Paul Tighe

Diplomatic Security Branch (DSB) John Richardson
Property Branch (PSB) Robert Nash
Information Management Branch (IMB) Paul Foley

OVERSEAS PROPERTY OFFICE (OPO)

Executive Director Peter Davin

Alliance Management Branch (ALB) Kevin Nixon
Portfolio Strategy Branch (PFB) Philip Moran

**SOUTH & SOUTH-EAST ASIA DIVISION
(SED)**

First Assistant Secretary Gillian Bird

Mainland South-East Asia and South Asia Branch (MSB) Lisa Filipetto
Maritime South-East Asia Branch (MRB) Paul Grigson

**SOUTH PACIFIC, AFRICA & MIDDLE
EAST DIVISION (PMD)**

First Assistant Secretary James Wise

Middle East and Africa Branch (MAB) George Atkin
New Zealand and Papua New Guinea Branch (PZB) John Oliver
Pacific Islands Branch (PIB) Graham Fletcher

**Executive, Planning and
Evaluation Branch (EXB)**

Assistant Secretary Caroline Millar

AMERICAS & EUROPE DIVISION (AED)

First Assistant Secretary Sue Tanner A/g

Americas Branch (AMB) Peter Shannon
Europe Branch (EUB) Zorica McCarthy

**INTERNATIONAL ORGANISATIONS &
LEGAL DIVISION (ILD)**

First Assistant Secretary Geoff Raby
Ambassador for the Environment (AEV) Christopher Langman

Senior Legal Adviser Richard Rowe
Environment Branch (ENB) Steve Moran A/g
International Organisations Branch (IOB) Rod Smith
Legal Branch (LGB) Amanda Gorley A/g

OFFICE OF TRADE NEGOTIATIONS (OTN)

First Assistant Secretary Bruce Gosper
Special Negotiator for FTAs and Processed Foods Stephen Deady
Special Negotiator for Agriculture (AGR) Allan McKinnon

Agriculture & Food Branch (AGB) Alison Burrows A/g
Services and Intellectual Property Branch (SSB) John Larkin
Trade Policy Issues & Industrials Branch (TIB) Tim Yeend
WTO Trade Law Branch (TLB) Justin Brown
Sectoral Market Access —
Automotive Taskforce (ATF) Richard Bush
Textiles, Footwear & Clothing Taskforce (TCF) Michael Tietge

Protocol Branch (PRB)

Chief of Protocol Karina Campbell

TRADE DEVELOPMENT DIVISION (TDD)

First Assistant Secretary Peter Baxter

APEC and Regional Trade Policy Branch (APB) Hamish McCormick
Trade and Economic Analysis Branch (TAB) Patrick Lawless
Market Development and Business Liaison (MDB) Loraine Barker A/g

**PUBLIC DIPLOMACY, CONSULAR &
PASSPORTS DIVISION (PCD)**

First Assistant Secretary Ralph Hillman

Consular Branch (CNB) Ian Kemish
Historical Documents Unit (HDP) Roger Holdich
Images of Australia Branch (IAB) Simeon Gilding
(ETA 1 Feb 02) Victoria Owen
Parliamentary and Media Branch (PMB) Chris DeCure
Passports Branch (PTB) Derek Tucker

**CORPORATE MANAGEMENT DIVISION
(CMD)**

First Assistant Secretary Doug Chester

Chief Finance Officer (CFO) / Finance Management Branch (FMB) Anne Hazell
Staffing Branch (SFB) Chris Moraitis
Staff Development and Post Issues Branch (SDB) Jane Madden

**INTERNATIONAL SECURITY DIVISION
(ISD)**

First Assistant Secretary Bill Paterson

Arms Control and Disarmament Branch (ACB) Peter Tesch
Nuclear Policy Branch (NPB) John Quinn
Strategic Policy and Intelligence Branch (STB) Bruce Miller

NORTH ASIA DIVISION (NAD)

First Assistant Secretary Murray McLean

East Asia Branch (EAB) Peter Rowe
North East Asia Branch (NEB) Penny Richards
East Asia Analytical Unit (EAA) Frances Perkins
(EAA comes under the responsibility of Deputy Secretary Pamela Fayle)

**AUSTRALIAN SAFEGUARDS &
NON-PROLIFERATION OFFICE (ASNO)**

Director-General (ASNO) * John Carlson
Assistant Secretary (ASNO) Andrew Leask

(*) Also has responsibility for East Asia Analytical Unit

(* The Director-General ASNO is a statutory officer responsible to the Minister for Foreign Affairs)



**EXECUTIVE, PLANNING and
EVALUATION BRANCH (EXB)**

Assistant Secretary

CAROLINE MILLAR

Corporate Planning (CPN)
Evaluation and Audit (EAS)
Ministerial and Executive Liaison (MEL)
Speechwriting (SWS)

Ian Biggs
Chris Marchant
Nicola Watts
Alistair Maclean

PROTOCOL BRANCH (PRB)

Chief of Protocol

KARINA CAMPBELL

Diplomatic and Consular Accreditation (DCA)
Protection, Privileges and Immunities (PPI)

Miles Armitage
Paul Smith

AMERICAS and EUROPE DIVISION (AED)

First Assistant Secretary

SUE TANNER A/g

Americas and Europe Projects and Coordination (AEC) Angus Mackenzie

Americas (AMB)

Canada, Latin America and Caribbean (CLC)
United States (USS)

PETER SHANNON

Lee Kerr
Roger Hodgkins

Europe Branch (EUB)

Central East and South Europe (CES)
EU and Institutions (EUS)
North and West Europe (NWS)

ZORICA McCARTHY

Alex Brooking
Lucy Charlesworth
Zena Armstrong

**AUSTRALIAN SAFEGUARDS and
NON-PROLIFERATION OFFICE (ASNO)**

Director-General (ASNO)

JOHN CARLSON

Assistant Secretary (ASNO)
International Safeguards (ISG)
Safeguards Adviser
Nuclear Materials Accounting (NMA)
Australian Comprehensive Test Ban Treaty (ACO)
Chemical Weapons Convention
Implementation (CWO)

Andrew Leask
Russell Leslie
Vacant
Nick Doulgeris
Malcolm Coxhead
John Howell

CORPORATE MANAGEMENT DIVISION (CMD)

First Assistant Secretary

DOUG CHESTER

Management Strategy, Recruitment and Coordination (MCS)
Workplace Diversity Unit
Conduct and Ethics Unit

John Langtry
Phillip Bell
Peter Brooks

**Chief Finance Officer (CFO) and
Finance Management (FMB)**

Budget Management (BMS)
Finance Management (FMS)
Financial Services (FSS)
Management Information Systems (MIS)

ANNE HAZELL

Richard Andrews
Phillip Kentwell
Valerie Grey
John Morrison

Staff Development and Post Issues (SDB)

Special Projects
Training and Development (TDS)
Language Studies
Graduate Training
Recruitment, Performance and Forecasting (RPF)
Graduate Recruitment
Recruitment and Projects
Performance Management
Post and LES Management Issues (PLI)

JANE MADDEN

Mal Skelly
Ian Russell
Margaret Barbalet
Sean Singh
Helena Studdert
Kathy Wong
Suzanne Welsh A/g
Estelle Stauffer
Lex Bartlem

Staffing (SFB)

Staffing Operations (SFS)
HOM/SES Unit
Deployment Unit
BB4
BB3
BB1/2
Staff Costs Monitoring Unit
Long-Term Postings/Travel Policy
Remuneration, Entitlements and Conditions (REC)
Family Liaison Officer (FLO)
Staff Welfare and Support Services
Medical Adviser (MDU)
OH&S (OHS)
Staff Counsellor (SCO)
Rehabilitation Case Manager

CHRIS MORAITIS

Penny Williams
Jennifer Lee
Jenny Bloomfield
Jenny Bloomfield
Anthea Griffin
Mauro Kolobaric
Kerry Harris
Lyn Wing A/g
Bill Huber
Barry Chapman
Mathew Klein
Margaret Martin
Colin Rigby
Margaret Martin

DIPLOMATIC SECURITY, PROPERTY and INFORMATION MANAGEMENT DIVISION (DID)

First Assistant Secretary Resource Management and Strategic Planning (RMS)	PAUL TIGHE Vacant
Diplomatic Security (DSB) Australian Technical Security (ATS) IT Security Policy (ITS) Security Policy and Operations (SPO)	JOHN RICHARDSON Peter Mottram Phong Bui Stephen Gee
Property (PSB) Domestic Property and Services (DPS) Overseas Property and Operations (OPS)	ROBERT NASH David Poulter Graeme Swift
Information Management (IMB) Communications and Information (CIS) Business Development and Management (BDM) Service Delivery (DEL) Service Development (DEV)	PAUL FOLEY Andrew Mullin Alan Valtas Tony Haydon Scott Little

NORTH ASIA DIVISION (NAD)

First Assistant Secretary Management, Resources and Coordination Unit (NCU)	MURRAY McLEAN Evelyn Killick
East Asia (EAB) China Economic and Trade (CET) Australia-China Council China Political and External (CPE) Hong Kong, Macau, Taiwan (HMT)	PETER ROWE David McGrath Diane Russell Kyle Wilson Jane Urquhart
North East Asia (NEB) Japan (JPN) Australia-Japan Foundation Korea (KOR) Australia-Korea Foundation	PENNY RICHARDS Tim Crowe A/g (ETA 13 February) James Baxter Gillian Walker Hans Saxinger Leslie O'Brien
East Asia Analytical Unit (EAA)	FRANCES PERKINS

INTERNATIONAL ORGANISATIONS and LEGAL DIVISION (ILD)

First Assistant Secretary	GEOFF RABY
Ambassador for the Environment (AEV) Senior Legal Adviser	Christopher Langman Richard Rowe
Divisional Coordination (IDS)	Harry Leece
Environment (ENB) Climate Change (CCS) Environment Strategies (ESS)	STEVE MORAN A/g Steve Moran Rhonda Piggott
International Organisations (IOB) Human Rights and Indigenous Issues (HRI) People Smuggling, Refugees and Transnational Crime (PRT) United Nations and Commonwealth (UNC)	ROD SMITH Eric van der Wal Peter Doyle Paula Watt
Legal Branch (LGB) Administrative and Domestic Law Group (ADL) International Law Group (INL) Sea Law, Environmental Law and Antarctic (SEL) Treaties Secretariat (TSC)	AMANDA GORLEY A/g Ian McConville Amanda Gorely Greg French Alan Fewster

OFFICE of TRADE NEGOTIATIONS (OTN)

First Assistant Secretary Special Negotiator for FTAs and Processed Food	BRUCE GOSPER Stephen Deady
Special Negotiator for Agriculture (AGR) Divisional Coordination Unit (DCU)	Allan McKinnon Christopher Lang A/g
Agriculture and Food (AGB) Agriculture Policy and Negotiations (APU) Agricultural Projects and SPS (ASP)	ALISON BURROWS A/g Jane Ogge A/g David Morgan
Services and Intellectual Property (SSB) Services Trade and Negotiations Unit (STS) International Intellectual Property (IPS)	JOHN LARKIN Jeff Hart James Silva
Trade Policy Issues and Industrials (TIB) Industrials and Market Access Unit (INM) Tariffs Surveillance Unit (TSU) WTO Regional and Free Trade Agreements (RFT) Trade Policy (TPS)	TIM YEEND John Rigg John Rigg Jon Richardson Edward Sulikowski
WTO Trade Law (TLB) WTO Disputes Investigation (WDI) Trade Remedies and Subsidies Unit (WTR) Tariff Negotiations Unit (WTN) WTO Accessions and Tariff Obligations Unit (WAT) WTO Disputes Enforcement and Environment (WDE)	JUSTIN BROWN Joan Hird Jill Courtney Klea Maniatis John Stroop Ravi Kewalram
Sectoral Market Access Teams Team 1: Automotive Taskforce (ATF) Team 2: Textiles, Footwear & Clothing Taskforce (TCF)	Richard Bush Michael Tietge

INTERNATIONAL SECURITY DIVISION (ISD)

First Assistant Secretary Divisional Coordinator	BILL PATERSON Sonya Koppe
Arms Control and Disarmament (ACB) Chemical and Biological Disarmament (CBS) Conventional and Nuclear Disarmament (CAN)	PETER TESCH Lachlan Strahan Bernard Lynch
Nuclear Policy (NPB) Non-Proliferation Policy (NPS) Nuclear Trade and Security (NTS)	JOHN QUINN Garth Hunt Terry Beven
Strategic Policy and Intelligence (STB) Anti-Terrorism Task Force Secretariat (ATT) Asia Pacific Security (APS) Defence and Intelligence Policy (DIP) Open Source Collection Unit (OSC)	BRUCE MILLER David Nethery Susan Grace A/g Harry Genn Joe Coman

OVERSEAS PROPERTY OFFICE (OPO)

Executive Director	PETER DAVIN
Executive Support	John Hannoush
Alliance Management (ALB) Finance Manager	KEVIN NIXON Robyn Bennett
Portfolio Strategy (PFB) Development Manager Portfolio Manager	PHILIP MORAN Clare Gilligan Peter Marshall

PUBLIC DIPLOMACY, CONSULAR and PASSPORTS DIVISION (PCD)

First Assistant Secretary	RALPH HILLMAN
Management Administrative Coordination (MACS)	Vacant
Consular (CNB)	IAN KEMISH
Consular Operations (CON)	Keith Gardner
Consular Response and Crisis Management (CMS)	Tony Huber
Consular Coordination Unit (CCU)	Con Chatham
Historical Documents Unit (HDP)	ROGER HOLDICH
Historical Research and Access (HRA)	Elizabeth Nathan
Historical Documents Project (HDP)	David Lee
Images of Australia (IAB)	(ETD 1 February) SIMEON GILDING (ETA 18 February) VICTORIA OWEN
Cultural Relations (CRS)	Penny Amberg
International Media Centre, Sydney (IMC)	Vacant
Public Communications (PCS)	Corinne Tomkinson
Media Strategies and Internet (MSI)	Chris Freeman
Special Projects	Abby Rossiter
Parliamentary and Media (PMB)	CHRIS DeCURE
Cabinet Liaison and Ministerial Documents (CLM)	Bill Wise
Media Liaison (MLS)	Lyndall Sachs
Parliamentary Liaison (PLS)	Phillip Allars
Freedom of Information Unit	Alan Watson
Passports (PTB)	DEREK TUCKER
Passport Operations (POS)	Bill Monaghan
Passport Systems and Technology (PST)	John Osborne
Canberra Passport Office (KP)	Debbie Gaudie A/g
Australian Passport Information Service (APIS)	Lyn Quessy

SOUTH PACIFIC, AFRICA and MIDDLE EAST DIVISION (PMD)

First Assistant Secretary	JAMES WISE
Divisional Administrator (DSU)	Janette Ryan
Middle East and Africa (MAB)	GEORGE ATKIN
Africa (AFR)	Billy Williams
Middle East (MEA)	Clare Birgin
New Zealand and Papua New Guinea (PZB)	JOHN OLIVER
New Zealand (NZS)	Julie Chater
Papua New Guinea (PNG)	Bruce Hunt
Pacific Islands (PIB)	GRAHAM FLETCHER
Pacific Bilateral (PBS)	Rick Nimmo
Pacific Regional (PRS)	Anne Plunkett
Torres Strait Treaty Liaison Office	EDWARD PATCHING

TRADE DEVELOPMENT DIVISION (TDD)

First Assistant Secretary	PETER BAXTER
Coordination (ECS)	Ross Laing
APEC and Regional Trade Policy (APB)	HAMISH McCORMICK
Regional and Bilateral Trade Policy (RBT)	Ruth Adler
e-APEC, Business, Economic and Ecotech Issues (EBE)	Richard Ryan
Trade & Investment Liberalisation & Facilitation (TIL)	Arnold Jorge A/g
Trade and Economic Analysis (TAB)	PATRICK LAWLESS
Export Credit (ECP)	Patrick Suckling A/g
International Economic and Finance (IEF)	Steve Scott
Trade Analysis	Ron Wickes
OECD and UNCTAD Unit (OEU)	Martin Quinn
Market Information and Analysis (MIA)	Neil Batty
Market Development & Business Liaison (MDB)	LORAIN BARKER A/g
Market Development (MDS)	Michael Cutts A/g
Information Industries and Online Trade (IIT)	David Holly
Trade Liaison (TLS)	Di Johnstone
Trade Advocacy and Outreach (TAO)	Vacant

SOUTH and SOUTH-EAST ASIA DIVISION (SED)

First Assistant Secretary	GILLIAN BIRD
Programs Coordination and Management (PCM)	Bruce Lendon
Mainland South-East Asia and South Asia (MSB)	LISA FILIPETTO
ASEAN, Burma and Cambodia (ABC)	Michael B Wood
India and South Asia (ISA)	Phillip Stonehouse
Australia-India Council	John Powys
Thailand, Vietnam and Laos (TVL)	Jurek Juszczak
Maritime South-East Asia (MRB)	PAUL GRIGSON
East Timor (ETS)	Kathy Klugman
Indonesia (INA)	David Engel
Australia Indonesia Institute	Nore Hoogstad
Philippines/Malaysia/Singapore/Brunei (PSM)	Graeme Lade

STATE OFFICES

Adelaide	Trevor Peacock
Brisbane	Roman Anorov A/g
Darwin	Don Smith
Hobart	Ravindran Nair
Melbourne	Annabel Anderson
Perth	Jenny Mathews
Sydney	Doug Woodhouse

Department of Foreign Affairs and Trade
R G Casey Building
John McEwen Crescent
BARTON ACT 0221
Tel: (02) 6261 1111